
GOVERNANCE COMMITTEE
MINUTES OF THE MEETING HELD ON MONDAY, 14 JULY 2014

Present:

Councillors Burke (Chair), Chamberlain, Daunt, Inglis, Noon, O'Neill and Keogh

Independent Members

Mr David Blake and Mr Geoff Wilkinson

1. **APOLOGIES**

The Committee noted the resignation of Councillor Jeffery, and the appointment of Councillor Keogh in place thereof in accordance with the provisions of Council Procedure Rule 4.3.

2. **ELECTION OF VICE-CHAIR**

RESOLVED that Councillor Keogh be appointed as vice chair for the municipal year.

3. **MINUTES OF PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED: that the minutes for the Committee meeting held on 28 April 2014 be approved and signed as a correct record.

The Panel noted in regard to minute number 40 of the 28th April 2014 minute that additional information regarding mobile phones would be circulated to Panel Members by email.

4. **STATEMENT FROM THE CHAIR**

5. **DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

6. **FREEDOM OF INFORMATION, DATA PROTECTION AND REGULATION OF INVESTIGATORY POWERS ACTS: ANNUAL REVIEW 2013-14**

The Committee considered the report of Head of Legal and Democratic Services detailing statistical information for the financial year 2014-15, attached.

RESOLVED that the update of the statistical information for the year 1st April 2013 – 31st March 2014 relating to:

- a. The Freedom of Information Act 2000 and associated legislation;
- b. Data Protection Act 1998; and
- c. Regulation of Investigatory Powers Act 2000

be noted.

7. **REVIEW OF PRUDENTIAL LIMITS AND TREASURY MANAGEMENT OUTTURN 2013/14**

The Committee noted of the report of the Chief Financial Officer detailing the Treasury Management activities and performance for 2013/14 against the approved Prudential Indicators for External Debt and Treasury Management.

8. **ANNUAL GOVERNANCE STATEMENT 2013-14**

The Committee noted the Chief Financial Officer seeking to review the draft Annual Governance Statement 2013-14 and to note the status of the 2012-13 Action Plan.

9. **EFFECTIVENESS OF INTERNAL AUDIT**

The Committee noted the report of the Chief Internal auditor that In accordance with the Accounts and Audit Regulations (England) 2011 presenting a report detailing the effectiveness of the role of Internal Audit.

10. **CHIEF INTERNAL AUDITOR'S ANNUAL REPORT AND OPINION 2013/2014**

The Committee noted the report of the Chief Internal Auditors detailing the Annual Report and Opinion 2013-14 for approval.